

## Opportunity

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# Samek Art Museum Guide

The **Samek Art Museum** is a program of Bucknell University that creates meaningful encounters between artists, students, scholars, the public, and works of art. These encounters occur in the Samek Gallery, the Downtown Gallery, the Collection Study Room, and across campus in pop-up exhibitions and permanent art installations. Presenting visual fine art in critical contexts consistent with Bucknell's high academic standards, the Museum challenges students and extends the intellectual life of campus in an informal lifelong learning environment.

The **museum guide** reports directly to the preparator and operations coordinator in addition to regularly working with the public programs and outreach manager.

**More Info** (570) 577.3792  
museum.bucknell.edu

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## Responsibilities

### Security and Operations

- ▶ Open and close gallery for public hours, contact Public Safety to assist as needed
- ▶ Manage cleanliness of exhibition spaces
- ▶ Maintain security of the gallery and collection
- ▶ Keep preparator and operations coordinator up-to-date on condition of galleries and artwork
- ▶ Occasional art-handling
- ▶ Additional duties as assigned

### Museum Docenting and Visitor Services

- ▶ Serve as public face of museum and first point of contact for visitors
- ▶ Greet and engage audience with artwork, form and articulate thoughtful responses to each exhibition
- ▶ Daily tally of visitor attendance
- ▶ Conduct surveys of audience engagement and complete monthly visitor feedback survey
- ▶ Opportunities for events and outreach programming

A requirement for this position will be selecting work from our permanent collection and conduct in-depth research with the goal of developing a thematic 'tour' for visitors. In addition, all guides will be participating in our two-year Student/Community curating program. As part of this program, hours will involve working with community members to identify exhibition themes, conceptualizing the exhibition, and participating in public programming related to the exhibition.

## Qualifications

- ▶ Must be available for some weekend hours
- ▶ Strong interest in art, museum studies or education
- ▶ Outgoing and friendly demeanor with the public
- ▶ Flexible availability to work Tuesday-Sunday, noon-5 and evenings as scheduled
- ▶ Available for mandatory meetings and training
- ▶ Professional experience in functional areas detailed in job description

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## To apply

Submit cover letter, resume and Tuesday–  
Sunday availability to:

Andy Gabrysiak / atg010@bucknell.edu